

Procurement & Change Control

Visibility of long-lead materials, delivery risk and variation exposure.

£1.62m Procurement value	87% Orders placed	2 At-risk items	£286k VOs submitted	£143k Approved	£112k Pending
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Procurement Schedule

Item	Supplier	Required	Order date	Lead time	Forecast	Status
Aluminium cassette panels	AluForm Ltd	05 Sep	02 Jun	12 wks	03 Sep	On track
Mineral wool insulation	ThermaBuild	30 Aug	15 Jul	6 wks	31 Aug	At risk
EPDM membranes	SealTech	03 Sep	08 Aug	3 wks	29 Aug	On track
Fire barriers	SafeBarrier	06 Sep	01 Aug	5 wks	05 Sep	On track
Stainless brackets	FixPro	29 Aug	10 Jul	7 wks	28 Aug	On track
Glazing gaskets	EuroSeal	02 Sep	05 Aug	4 wks	04 Sep	At risk
Sealants	JointChem	07 Sep	12 Aug	3 wks	03 Sep	On track

Variation Register

VO	Description	Instruction	Submitted	Value	Status	Next action
VO-014	Additional parapet support steel	AI-118	08 Aug	£48,500	Approved	Next valuation
VO-015	Revised fire barrier arrangement	RFI-017	11 Aug	£32,750	Pending	QS review
VO-016	Additional access panels	SI-204	14 Aug	£18,200	Approved	Procure
VO-017	Revised parapet detail	RFI-021	19 Aug	£61,300	Pending	Meeting 02 Sep
VO-018	Podium membrane interface	SI-219	23 Aug	£27,900	Draft	Issue quotation
VO-019	Accelerated Zone B completion	Email	25 Aug	£41,600	Pending	Agree records

Risk & Cash Exposure Summary

Management actions for procurement and change items.

Type	Item	Exposure	Prob.	Impact	Mitigation
Procurement	Mineral wool delivery	2-day delay	Medium	Medium	Confirm split delivery and haulage
Procurement	Glazing gaskets	2-day delay	High	Low	Expedite / resequence Zone D
Commercial	VO-017 approval	£61.3k unagreed	Medium	High	Close at 02 Sep commercial meeting
Commercial	VO-019 acceleration	£41.6k unagreed	Medium	High	Secure written instruction / records

Recommended Management Actions

- Confirm split delivery for mineral wool by 29 Aug.
- Obtain formal written instruction for acceleration before weekend resource is committed.
- Close valuation basis for VO-017 and VO-015 in the next commercial review.
- Maintain an 8-week procurement lookahead for all long-lead envelope materials.